



SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting:

Department/Division Engineering & Public Works / Roadway Production Division

**Small Paving and Minor Continuing Services Construction Contract
(Project # 2025056)**

Project Name/Number _____

Contract Manager Holly B. Knight

Phone/ E-mail 561-684-4150 / hknight@pbc.gov

Estimated Date of Advertising June 2025 Estimated Dollar Value of Project \$3,000,000

Type of Solicitation IFB - Invitation for Construction Bid

DEPARTMENT/DIVISION/OFFICE

SIGNATURE AND DATE

Originating Department/Division _____ 

Department/Division Director _____  1/29/25

OEBO _____  2.13.25

Goal Setting Committee Chairperson _____



Solicitation Review and API Recommendation

Department/Division Engineering and Public Works
Project Name/Number Small Paving and Minor Continuing Services Construction Contract (Proj #2025056)
Contract Manager Holly Knight, P.E., Contracts Manager
Phone/e-Mail 561-684-4150
Estimated Date of Advertising June 2025 Estimated Dollar Value of Project \$3,000,000
Type of Solicitation IFB - Construction Bid

The following steps have been taken in the review of the scope of services and terms:

EARLY/FORMAL REVIEW*

A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.

Special contract requirements are included due to the following:

This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.

This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

- The following opportunities have been combined to increase the competition among S/M/WBE firms:

- The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- Researched relative availability for the particular good or service at the prime and subcontractor levels.
- Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- Complete Goal Setting form with backup documentation.
- The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- Forward to the OEBO for review.
- If the OEBO agrees, submit to the Purchasing or Originating Department.
- If the OEBO disagrees, change and submit to Purchasing or Originating Department.

MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

*A Solicitation Signature Page should be attached and signed at each step of the review process.

GOAL SETTING

Project Summary Worksheet

Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Engineering and Public Works

DATE: January 28, 2025

SOLICITATION NAME: Small Paving and Minor Continuing Services Construction Contract

PROJECT No. 2025056

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

SCOPE OF PROJECT:

3 year continuing services construction contract for small paving and minor construction projects on a work order basis as needed throughout the County.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
91223	Construction, General (Backfill Services, Digging, Ditching,	\$ 150,000.00	5.00%
91382	Maintenance and Repair, Sidewalk and Driveway (Including Rem	\$ 150,000.00	5.00%
91347	Construction, Sidewalk and Driveway (Includes Pedestrian and	\$ 750,000.00	25.00%
91350	Construction, Street (Major and Residential)(Includes Recons	\$ 300,000.00	10.00%
91389	Maintenance and Repair, Utility/Underground Projects	\$ 150,000.00	5.00%
91396	Paving/Resurfacing, Street (Major and Residential)	\$ 1,500,000.00	50.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$3,000,000.00	100.00%

AVAILABILITY

COMMODITY	RACE/ETHNICITY							Total S/M/WBE	NON-SMWBE	TOTAL FIRM	PERCENT OF WORK
	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE				
91223	6	2	6			4		12	74	86	5.00%
91382	7	3	10	4		3		17	38	55	5.00%
91347	12		4	1		3		16	82	98	25.00%
91350	4	2	3	1				7	52	59	10.00%
91389	10		5	2		3		15	33	48	5.00%
91396	6	2	4	2				10	32	42	50.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
Total	45	9	32	10	0	13	0	77	311	388	100.00%

COMMODITY AVAILABILITY

COMMODITY	RACE/ETHNICITY							Total S/M/WBE	NON-SMWBE	WEIGHT
	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE			
91223	0.00349	0.00116	0.00349	0.00000	0.00000	0.00233	0.00000	0.00698	0.04302	0.050
91382	0.00636	0.00273	0.00909	0.00364	0.00000	0.00273	0.00000	0.01545	0.03455	0.050
91347	0.03061	0.00000	0.01020	0.00255	0.00000	0.00765	0.00000	0.04082	0.20918	0.250
91350	0.00678	0.00339	0.00508	0.00169	0.00000	0.00000	0.00000	0.01186	0.08814	0.100
91389	0.01042	0.00000	0.00521	0.00208	0.00000	0.00313	0.00000	0.01563	0.03438	0.050
91396	0.07143	0.02381	0.04762	0.02381	0.00000	0.00000	0.00000	0.11905	0.38095	0.500
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
TOTAL	0.12909	0.03109	0.08070	0.03378	0.00000	0.01583	0.00000	0.20978	0.79022	
X 1	12.91%	3.11%	8.07%	3.38%	0.00%	1.58%	0.00%	20.98%	79.02%	

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

GOAL SETTING
Project Summary Worksheet
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Engineering and Public Works

DATE: January 28, 2025

SOLICITATION NAME: Small Paving and Minor Continuing Services Construction Contract

PROJECT No. 2025056

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

AVAILABLE APIS:

SBE Subcontracting (Minimum of 20%)

DEPARTMENT RECOMMENDED API:

SBE Subcontracting (Minimum of 20%)

Holly Knight

DEPARTMENT REPRESENTATIVE NAME

DEPARTMENT REPRESENTATIVE SIGNATURE

1-29-25

OEBO RECOMMENDED API:

SBE Subcontracting (min of 20%), of which 2% is MBE (AA/HA)

Angela Smith

OEBO REVIEWER NAME

OEBO REVIEWER SIGNATURE

2.13.25

2.13.25

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: _____

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE

GSC DATE: _____